



## **AGENDA**

### **ANNUAL COUNCIL MEETING**

**THURSDAY, 24TH SEPTEMBER, 2020 –  
5.30 PM**

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Members of the Council are summoned to a virtual meeting of the Mid Suffolk District Council on Thursday, 24th September, 2020 at 5.30 pm.

A handwritten signature in black ink, appearing to read "Arthur Charvonia".

Arthur Charvonia  
Chief Executive

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<b>ANNUAL COUNCIL</b>	
<b>DATE:</b>	<b>THURSDAY, 24 SEPTEMBER 2020 5.30 PM</b>
<b>VENUE:</b>	<b>VIRTUAL MEETING</b>

This meeting will be broadcast live to Youtube and will be capable of repeated viewing. The entirety of the meeting will be filmed except for confidential or exempt items. If you attend the meeting in person you will be deemed to have consented to being filmed and that the images and sound recordings could be used for webcasting/ training purposes.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

**PART 1  
MATTERS TO BE CONSIDERED WITH THE PRESS AND PUBLIC PRESENT**

Page(s)

**1 ELECTION OF CHAIRMAN OF THE COUNCIL**

To elect the Chairman of the Council for the Municipal Year 2020/21.

**2 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**

To elect the Vice-Chairman of the Council for the Municipal Year 2020/21.

**3 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**4 DECLARATION OF INTERESTS BY COUNCILLORS**

**5 MC/20/1 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 23 JULY 2020 9 - 32**

**6 LEADER'S ANNOUNCEMENTS**

7        **DESIGNATION OF COMMITTEES AND JOINT COMMITTEES**

To appoint the following Committees and Joint Committees:

- Mid Suffolk Overview and Scrutiny Committee
- Development Control Committee A
- Development Control Committee B
- Planning Referrals Committee
- Mid Suffolk Licensing and Regulatory Committee
- Joint Audit and Standards Committee
- Joint Appointments Committee

8        **MC/20/2 POLITICAL BALANCE AND COMPOSITION OF COMMITTEES**    33 - 36

Monitoring Officer

9        **ELECTION OF CHAIRS AND VICE-CHAIRS OF COMMITTEES**

In accordance with the Council's Constitution (Article 6 (6.2.1)) the Leader shall take up Chairmanship of the Cabinet.

To elect a Chair and Vice-Chair for the following Committees and Joint Committees:

- Mid Suffolk Overview and Scrutiny Committee
- Development Control Committee A
- Development Control Committee B
- Mid Suffolk Licensing and Regulatory Committee
- Joint Audit and Standards Committee
- Joint Appointments Committee

10       **MC/20/3 APPOINTMENTS TO OUTSIDE BODIES FOR 2020/21**    37 - 38

Leader of the Council

11 **APPOINTMENT OF COUNCILLORS TO THE SHARED REVENUES PARTNERSHIP JOINT COMMITTEE**

The Assistant Director – Law and Governance to report that, in accordance with the joint arrangements established with Babergh District Council and Ipswich Borough Council, Council is asked to appoint two Cabinet Members and two substitutes to serve on the Committee for the Current municipal year.

The political balance rules do not apply to Mid Suffolk's appointees.

12 **APPOINTMENTS TO THE SUFFOLK JOINT STANDARDS BOARD**

The Assistant Director – Law and Governance to report that, in accordance with the joint arrangements established with Babergh District Council and Suffolk County Council, Council is asked to appoint three Councillors to serve on the Board for the current municipal year.

The political balance rules do not apply to Mid Suffolk's appointees who cannot be:

- The Chairman of the Council
- Members of the Cabinet

13 **APPOINTMENTS TO THE JOINT GYPSY AND TRAVELLER STEERING GROUP**

Council is asked to appoint four Councillors to the Joint Gypsy and Traveller Steering Group.

14 **APPOINTMENTS TO COUNCIL WORKING GROUPS**

Council is asked to appoint Councillors to the following Working Groups:

- Community Governance Review Working Group
- Constitution Working Group
- Member Learning & Development Working Group
- Local Plan Working Group

15 **MC/20/4 EXTENSION TO THE APPOINTMENT OF THE INDEPENDENT PERSONS FOR CODE OF CONDUCT COMPLAINTS** 39 - 42

Monitoring Officer

- 16 **RECOMMENDATIONS AND REPORTS FROM COMMITTEES**
- a **JAC/19/24 ANNUAL TREASURY MANAGEMENT REPORT 2019/20** 43 - 80

At its meeting on 11 August 2020, the Joint Audit and Standards Committee considered Paper JAC/19/24 – Annual Treasury Management Report 2019/20.

The recommendations set out in the report were accepted.

**It was RECOMMENDED TO COUNCIL:**

- 1) **That the Treasury Management activity for the year 2019/20 be noted. Further, that it be noted that performance was in line with the Prudential Indicators set for 2019/20.**
- 2) **That it be noted that Mid Suffolk District Council treasury management activity for 2019/20 was in accordance with the approved Treasury Management Strategy, and that, except for one occasion when the Council exceeded its daily bank account limit with Lloyds by £129k, as mentioned in Appendix C, paragraph 4.6, the Council has complied with all the Treasury Management Indicators for this period.**

Note – It is a requirement of the legislation that the Annual Treasury Management Report is submitted to the Full Council for noting.

- 17 **MC/20/5 OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2020/21** 81 - 84

Chair of Overview and Scrutiny Committee

- 18 **MC/20/6 MSDC SHELTERED HOUSING SERVICE CHARGES FOR 2020/21** 85 - 90

Cabinet Member for Housing

- 19 **MC/20/7 CHANGES TO THE CURRENT PLANNING SYSTEM CONSULTATION** 91 - 108

Cabinet Member for Planning

- 20 **WHITE PAPER: PLANNING FOR THE FUTURE**

Cabinet Member for Planning

### **Date and Time of next meeting**

The next meeting is scheduled for Thursday, 26 November 2020 at 5.30 pm.

## Webcasting/ Live Streaming

The Webcast of the meeting will be available to view on the Councils Youtube page:  
[https://www.youtube.com/channel/UCSWf\\_0D13zmegAf5Qv\\_aZSg](https://www.youtube.com/channel/UCSWf_0D13zmegAf5Qv_aZSg)

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact the Committee Officer on: 01473 296472 or Email: [Committees@baberghmidsuffolk.gov.uk](mailto:Committees@baberghmidsuffolk.gov.uk)

### Introduction to Public Meetings

Babergh/Mid Suffolk District Councils are committed to Open Government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

### **Protocol for Virtual Meetings**

#### Live Streaming:

1. The meeting will be held on TEAMS and speakers will be able to join via invite only. Any person who wishes to speak at the meeting must contact Committee Services at: [committees@baberghmidsuffolk.gov.uk](mailto:committees@baberghmidsuffolk.gov.uk) at least 24 hours before the start of the meeting.
2. The meeting will be live streamed and will be available to view on the Council's YouTube page as detailed below:  
[https://www.youtube.com/channel/UCSWf\\_0D13zmegAf5Qv\\_aZSg](https://www.youtube.com/channel/UCSWf_0D13zmegAf5Qv_aZSg)

#### Recording of proceedings:

1. Proceedings will be conducted in video format.
2. A Second Governance Officer will be present and will control the TEAMS call and Livestreaming.

#### Roll Call:

1. A roll call or electronic confirmation of attendance of all Members present will be taken during the Apologies for Absence/Substitution to confirm all Members are present at the meeting.

#### Disclosable Pecuniary Interests:

1. A Councillor declaring a disclosable pecuniary interest will not be permitted to participate further in the meeting or vote on the item. Where practicable the Councillor will leave the virtual meeting, including by moving to a 'lobby' space and be invited to re-join the meeting by the Committee Officer at the appropriate time. Where it is not practicable for the Councillor to leave the virtual meeting, the Committee Officer will ensure that the Councillor's microphone is muted for the duration of the item.

Questions and Debate:

1. Once an item has been introduced, the Chair will ask if there are any questions. The Chair will either ask each Member in turn if they have any questions or Members of the Council / Committee will be asked to use the "Hands Up" function within teams. The Chair will then ask Members to speak.
2. Any Councillors present who are not part of the Committee will then be invited to ask questions by using the "Hands up function" within teams. The Chair will then ask Members to speak.
3. At the end of the questions the Chair will ask Members whether they have any further questions before entering into debate.
4. In the instance where a Member of the Committee would like to formally make a proposal, they should raise their hand using the Hands Up function. At this point the Chair would go directly to them and take the proposal. Once the proposal has been made the Chair would immediately ask if there was a seconder to the Motion. If there is it would become the substantive Motion and the Chair would again continue down the list of Councillors until there is no further debate.
5. Upon completion of any debate the Chair will move to the vote.

Voting:

1. Once a substantive motion is put before the Council / Committee and there is no further debate then a vote will be taken.
2. Due to circumstances the current voting by a show of hands would be impractical - as such the Governance Officer will conduct the vote by roll call or the vote will be conducted via an electronic voting method.
3. The total votes for and against and abstentions will be recorded in the minutes not the individual votes of each Councillor. Except where a recorded vote is requested in accordance with the Rules of Procedure.
4. The governance officer will then read out the result for the Chair to confirm.
5. A Councillor will not be prevented from voting on an item if they have been disconnected from the virtual meeting due to technical issues for part of the deliberation. If a connection to a Councillor is lost during a regulatory meeting, the Chair will stop the meeting to enable the connection to be restored. If the connection cannot be restored within a reasonable time, the meeting will proceed, but the Councillor who was disconnected will not be able to vote on the matter under discussion as they would not have heard all the facts.

Confidential items:

1. The Public and Press may be Excluded from the meeting by resolution in accordance with normal procedural rules. The Committee Officer will ensure that any members of the public and press are disconnected from the meeting.