

## **BABERGH DISTRICT COUNCIL**

Minutes of the virtual meeting of the **LICENSING AND REGULATORY COMMITTEE** held on Friday, 14 August 2020 at 09:30am

### **PRESENT:**

Councillor: Mark Newman (Chair)

Councillors: Susan Ayres  
Siân Dawson  
Margaret Maybury

Peter Beer  
Jane Gould

### **In attendance:**

Officers: Katherine Green – Licensing Officer  
Kay Sanders – Licensing Officer  
David Price – Licensing Officer  
Nigel Dulieu – Legal Advisor  
Karen Sayer – Governance Officer

### **Apologies:**

Sue Carpendale (Vice-Chair)  
Mick Fraser  
John Nunn

## **26 DECLARATION OF INTERESTS BY COUNCILLORS**

26.1 There were no declarations of interest.

## **27 BLR/19/7 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 12 JUNE 2020**

27.1 **It was RESOLVED:**

**That subject to the addition below, the minutes of the meeting held on 12 June 2020 be confirmed as a true record and signed at the next practicable opportunity:**

Min No 24.3 - Members expressed concerns that the presentation was confusing and felt that a briefing / further training for Councillors on the matter would have been beneficial.

## **28 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME**

28.1 None received.

**29 QUESTIONS FROM COUNCILLORS**

29.1 None received.

**30 BLR/19/8 LICENSING ACT 2003 - STATEMENT OF LICENSING POLICY STATUTORY FIVE-YEARLY REVISION**

30.1 Katherine Green, Licensing Officer presented Paper BLR/19/8 to the Committee. The report requested approval of the draft revision Licensing Act 2003 'Statement of Licensing Policy' document in order that a statutory consultation period could commence on its content.

30.2 Section 5 of The Licensing Act 2003 requires that each Licensing Authority shall determine and publish a local 'Statement of Licensing Policy' relating to the discharge of its licensing functions under the Act.

30.3 The Licensing Officers and Legal Advisor responded to Members' questions on issues including: setting of fees under the Licensing Act and confirmation that the fees collected cover all costs incurred by the Licensing Authority.

30.4 During the debate various points were clarified. Councillors also noted that operating hours are individual to each licence application and that approved licences are available to view on the Council's website.

30.5 Councillor Beer **PROPOSED** that the recommendation contained in Paper BLR/19/8 be approved. Councillor Maybury **SECONDED** the proposal.

30.6 The vote was taken by roll call and was unanimous.

30.7 **It was RESOLVED:**

**That the draft revision Licensing Act 2003 'Statement of Licensing Policy' document, attached as Appendix A be approved. Further that the relevant officers proceed with the commencement of a period of statutory consultation in accordance with Licensing Act 2003 legislation and regulations.**

The business of the meeting was concluded at 10.00 am.

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Chair