

MINUTES OF THE MEETING OF THE BABERGH CABINET HELD IN BRITTEN ROOM - ENDEAVOUR HOUSE, 8 RUSSELL ROAD, IPSWICH ON THURSDAY, 12 APRIL 2018 AT 5:30PM

PRESENT: John Ward – Chair  
Jan Osborne – Vice Chair

Tina Campbell  
Derek Davis

Frank Lawrenson  
Nick Ridley

IN ATTENDANCE:

Councillor Clive Arthey  
Councillor Tony Bavington  
Councillor Sue Carpendale  
Councillor Luke Cresswell  
Councillor John Hinton  
Councillor Alastair McCraw

Chief Executive (AC)  
Assistant Director – Communities and Public Realm (JF)  
Corporate Manager – Countryside and Public Realm (PG)  
Corporate Manager – Food and Safety (JG)  
Corporate Business Coordinator (SM – notes)  
Interim Strategic Director (KN)

115 APOLOGIES FOR ABSENCE

Apologies had been received from Councillor Maybury and Councillor Patrick.

115.1 The Chair welcomed two new Cabinet members, Councillor Davis, who would have responsibility for Organisational Delivery, and Councillor Lawrenson, who would have responsibility for Assets and Investments .

116 DECLARATION OF INTERESTS BY COUNCILLORS

Councillor Davis declared a non-pecuniary interest as a member of the Joint Advisory Committee for Suffolk Coast and Heaths Area of Outstanding Natural Beauty.

117 BCA/17/60 - TO CONFIRM THE MINUTES OF THE MEETING HELD ON 8 MARCH 2018

The minutes of the meeting held on 8 March 2018 were confirmed as a correct record subject to the full attendance being included and a minor amendment within the confidential note in relation to Item BCa/17/59 – Local Tourism Strategy Review.

118 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME

None received.

119 QUESTIONS BY COUNCILLORS

None received.

120 BCA/17/61 - MATTER REFERRED BY THE OVERVIEW AND SCRUTINY COMMITTEE

The Cabinet Member with responsibility for Organisational Delivery introduced the report and felt that the Five Year Land Supply was still a concern. He suggested that this be brought back to Cabinet in June 2018 with a proper assessment being undertaken and the impact this would have on resources.

120.1 It was therefore moved by Councillor Ridley and seconded by Councillor Osborne, by an unanimous vote.

**It was RESOLVED:-**

- (1) That the recommendations from the Overview and Scrutiny Committee be deferred until further information can be provided. A full report to this effect is intended to come back to Cabinet in early June 2018.

**Reason for Decision:** To ensure that the Five-year Housing Land Supply is monitored and reviewed regularly to allow for clarity and transparency.

121 BCA/17/62 - MATTER REFERRED BY COUNCIL - 20 FEBRUARY 2018

Cabinet Members had concerns over the lack of information and whether Option 1 had been fully explored. It was felt this would be a matter of cost against a demonstrable need.

121.1 Cabinet wished to see additional data in terms of the visitor numbers to Sudbury, how many members of the public came into Endeavour House and the level of service provided. The information should be both robust and historic, as well as up to date data being included.

121.2 It was recognised that the Customer Strategy review was being brought into Cabinet in July 2018 and as such this work could be included within that.

121.3 It was proposed by Councillor Davis and seconded by Councillor Osborne, by a unanimous vote:

**It was RESOLVED:-**

- (1) That given the nature of data currently available the Council does not pursue the option of a Hadleigh customer access point with similar capabilities to Sudbury.
- (2) Instead the Council identifies opportunities to work in partnership with existing organisations in Hadleigh, to provide self-service facilities, including the provision of scanning information.
- (3) That further information and more detailed data be included as part of the

Customer Strategy Review which will be brought to Cabinet in July 2018.

- (4) That the Customer Strategy Review also gives consideration to the extension of the partnership model for customer services elsewhere in the district should a need be identified.

**Reason for Decisions:** That an appropriate self-service provision could better meet the aims of the Joint Strategic Plan in a more cost effective manner.

122 BCA/17/63 - FORTHCOMING DECISIONS LIST

The forthcoming decisions list was noted.

122.1 The following comments were made:

- All names and portfolios to be updated in respect of the recent Cabinet changes.
- The Independent Remuneration Panel findings will be brought to May Council.
- Sudbury Vision for Prosperity to be brought to 7 June 2018 Cabinet.
- Public Realm work to be identified and split into different areas. The Task and Finish Panel to meet as from 18 April 2018. Future dates for the Panel to be discussed at the first meeting in order to avoid clashes with the Suffolk Show etc.
- It was agreed that BMBS Review of Year to date would be brought to June Cabinet in order for it to go into Overview and Scrutiny Committee in the first instance.
- It was noted that the online version of the Forthcoming Decisions List was always the most up to date which could be found:  
<http://www.babergh.gov.uk/the-council/forthcoming-decisions-list/>

123 BCA/17/64 - FOOD SAFETY SERVICE PLAN

The Cabinet Member with responsibility for the Environment introduced report BCa/17/64 and moved the recommendation. This was seconded by Councillor Ridley.

- 123.1 It was recognised some of the work involved did cross over into the Licensing team – i.e. mobile food vans which caused a difficult situation.

- 123.2 Members felt this was an excellent report and the team should be commended for the work they did as they recognised it was not an easy job.

By a unanimous vote.

**It was RESOLVED:**

- (1) That the Mid Suffolk and Babergh Food and Safety Service Plan for 2018/19 be approved.

**Reason for Decision:** To fulfil the requirements of the Food Standards Agency Framework agreement and the Health and Safety Executive National Local Authority Enforcement Code.

124 BCA/17/65 - PROPOSED EXTENSION TO SUFFOLK COAST AND HEATHS  
AONB BOUNDARY

The Cabinet Member with responsibility for the Environment introduced report BCa/17/65 and moved the recommendation. This was seconded by Councillor Lawrenson.

124.1 It was noted that discussions had taken place with Councillor McCraw, the ward member, and that his comments would be included within the response. Cabinet recognised it was useful to have the ward councillors knowledge and insight and as such hoped Councillor McCraw would be further consulted before the final response was sent.

124.2 Cabinet gave thanks to the Ward member, Councillor McCraw for his help.

By a unanimous vote.

**It was RESOLVED:**

- (1) That Cabinet endorses the Council's response to Natural England's consultation on the proposed boundary changes to the Suffolk Coast and Heaths Area of Outstanding Natural Beauty (AONB) as detailed in Appendix A subject to the modifications supplied by Councillor McCraw, as the Ward Member, being included.
- (2) That Cabinet supports the proposed changes to the AONB's boundary relevant to the areas that cover Babergh District subject to (1) above.
- (3) That Councillor McCraw, as the Ward Councillor, reviews the final draft response before it is submitted to Natural England.

**Reason for Decisions:** To endorse the Council's response to Natural England's proposed boundary changes to the Suffolk Coast and Heaths Area of Outstanding Natural Beauty.

The business of the meeting was concluded at 6:50pm.

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Chair (date)