

BABERGH DISTRICT COUNCIL PORTFOLIO HOLDER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr John Ward	Leader of the Council and Cabinet Member for Economy	01787 210551	John.ward@babergh.gov.uk
Cllr Jan Osborne	Deputy Leader of the Council and Cabinet Member for Housing	01787 466096	Jan.osborne@babergh.gov.uk
Cllr Tina Campbell	Environment	01473 822290	Christina.campbell@babergh.gov.uk
Cllr Derek Davis	Organisational Delivery	01473 787375	Derek.davis@babergh.gov.uk
Cllr Kathryn Grandon	Communications	01473 824489	Kathryn.grandon@babergh.gov.uk
Cllr Frank Lawrenson	Assets and Investments	01787 372428	Frank.lawrenson@babergh.gov.uk
Cllr Margaret Maybury	Communities	01787 464358	Margaret.maybury@babergh.gov.uk
Cllr Peter Patrick	Finance	01787 210346	Peter.patrick@babergh.gov.uk
Cllr Nick Ridley	Planning	01473 652226	Nick.ridley@babergh.gov.uk

MID SUFFOLK DISTRICT COUNCIL PORTFOLIO HOLDER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Nick Gowrley	Leader of the Council and Cabinet Member for Assets & Investments	01449 774297	Nick.gowrley@midsuffolk.gov.uk
Cllr John Whitehead	Deputy Leader of the Council and Cabinet Member for Finance	01473 833279	John.whitehead@midsuffolk.gov.uk
Cllr Gerard Brewster	Economy	01449 073856	Gerard.brewster@midsuffolk.gov.uk
Cllr David Burn	Environment	01379 788712	David.burn@midsuffolk.gov.uk
Cllr Julie Flatman	Communities	01986 798661	Julie.flatman@midsuffolk.gov.uk
Cllr Glen Horn	Organisational Delivery	07889 300907	Glen.horn@midsuffolk.gov.uk
Cllr David Whybrow	Planning	07799 068926	David.whybrow@midsuffolk.gov.uk
Cllr Jill Wilshaw	Housing	01449 781194	Jill.wilshaw@midsuffolk.gov.uk

Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS)

July to March 2019 (Published 9 July 2018)

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision ?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
CAB11	Cabinet 9 July 2018	Regeneration Proposal – Former Mid Suffolk District Council Headquarters Site, Hurstlea Road, Needham Market	For debate by Council, determination by Cabinet	Nick Gowrley	Jonathan Stephenson 01449 724704 Jonathan.stephenson@babberghmidsuffolk.gov.uk	Yes	<i>This report will be heard in private as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the Council) with regards to detailed financial information to enable negotiated acquisitions.</i>
CAB35	Cabinet 9/12 July 2018	Customer Strategy Refresh	To approve and agree the approach as set out in the refreshed Customer Strategy. To include the Hadleigh Public Access point.	Glen Horn Derek Davis	Sara Wilcock 01473 296473 Sara.wilcock@babberghmidsuffolk.gov.uk	No	No
CAB43	Cabinet 9/12 July 2018	Public Convenience Policy (Public Realm Review)	To agree the public convenience policy and action plan to implement the policy.	David Burn Margaret Maybury	Jonathan Free 01449 724859 Jonathan.free@babberghmidsuffolk.gov.uk	No	No
CAB53	Cabinet 12 July 2018	South Suffolk Leisure and Abbeycroft Leisure and Formal Partnership Proposal	To approve the novation of the current management agreements for the management of the Council's leisure facilities to Abbeycroft Leisure as part of a merger with South Suffolk Leisure.	Margaret Maybury	Chris Fry 01449 724805 Chris.fry@babberghmidsuffolk.gov.uk	Yes	No

CAB51	Cabinet 12 July 2018	Local Tourism Strategy (Babergh Visitor Information Options)	To approve the Local Tourism Strategy	John Ward	Lee Carvell 01449 724685 lee.carvell@babermidsuffolk.gov.uk	No	Yes in part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CAB36	Cabinet 12 July 2018	Belle Vue Development	To make a decision for the agreement of the development proposal for Belle Vue.	Frank Lawrenson	Jonathan Stephenson/ Ian Winslett 01449 724704 Jonathan.stephenson@babermidsuffolk.gov.uk	Yes	Yes <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CAB12	Cabinet 12 July 2018	Regeneration Proposal – Former Babergh District Council Headquarters Site, Corks Lane, Hadleigh	For debate by Council, determination by Cabinet	Frank Lawrenson	Jonathan Stephenson 01449 724704 Jonathan.stephenson@babermidsuffolk.gov.uk	Yes	<i>This report will be heard in private as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the Council) with regards to detailed financial information to enable negotiated acquisitions</i>
CNL15	Council 24 July 2018	Belle Vue Development	Subject to Cabinet Decision to agree to the funding of the development	Frank Lawrenson	Jonathan Stephenson/ Ian Winslett 01449 724704 Jonathan.stephenson@babermidsuffolk.gov.uk	N/A	Yes <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CNL11	Council 24/26 July 2018	Local Development Scheme	To introduce a revised timetable for the preparation of the Joint Local Plan to reflect further consultation on the document, to be able to incorporate changes to national planning policy, and broadly align the timetable with Local Plan preparation in neighbouring local authorities.	David Whybrow Nick Ridley	Robert Hobbs 01449 724812 robert.hobbs@babermidsuffolk.gov.uk	N/A	No
CNL03	Council 24/26 July 2018	CIFCO Capital Ltd Business Plan 18/19	To comment on the robustness of the business plan 18/19	Gerard Brewster Frank Lawrenson	Jonathan Stephenson 01449 724704 Jonathan.stephenson@babermidsuffolk.gov.uk	N/A	No

CAB54	Cabinet 6 August 2018	Stradbroke Neighbourhood Plan	To seek Cabinet approval for the Stradbroke Neighbourhood Plan to proceed to a local referendum	David Whybrow	Robert Hobbs 01449 724812 robert.hobbs@babberghmidsuffolk.gov.uk	No	No
CAB27	Cabinet 6/9 August 2018	General Fund Financial Monitoring 2018/19 – Quarter 1	To ensure that Members are kept informed of the current budgetary position for both General Fund Revenue and Capital.	John Whitehead Peter Patrick	Melissa Evans 01473 296320 Melissa.evans@babberghmidsuffolk.gov.uk	Yes	No
CAB73	Cabinet 6/9 August 2018	HRA Quarterly Monitoring – Quarter 1	To ensure that Members are kept informed of the current budgetary position for both HRA Revenue and Capital	John Whitehead Peter Patrick	Melissa Evans 01473 296320 Melissa.evans@babberghmidsuffolk.gov.uk	Yes	No
CAB41	Cabinet 6/9 August 2018	Update to the Joint Policy dealing with compliments, comments and complaints	That Cabinet agree the change and delegate authorisation for future minor changes to the Senior Leadership Team and Leaders	Glen Horn Derek Davis	Sara Wilcock 01473 296473 Sara.wilcock@babberghmidsuffolk.gov.uk	No	No
CAB63	Cabinet 6/9 August 2018	Houses in Multiple Occupation License Fees	To obtain approval of the fees landlords will pay to obtain a license	Jill Wilshaw Jan Osborne	Heather Worton 01473 296428 Heather.worton@babberghmidsuffolk.gov.uk	No	No
CAB72	Cabinet 6/9 August 2018	Developing a Suffolk Chamber of Commerce in Central Suffolk	To approve the support needed to develop the scheme and a linked delegation, including funding approval. To agree support for Suffolk Chamber Branch in Central Suffolk	Gerard Brewster John Ward	Lee Carvell 01449 724685 lee.carvell@babberghmidsuffolk.gov.uk	No	No
CAB34	Cabinet 10/13 September Cabinet	Joint Housing Strategy	To agree the draft strategy prior to wider consultation, in September, before	Jill Wilshaw Jan Osborne	Gavin Fisk 01449 724969 Gavin.fisk@babberghmidsuffolk.gov.uk	No	No

	10/13 December		endorsing the final version and its associated action plan in December.				
CAB64	Cabinet 10/13 September 2018	Orbit Home Improvement Agency Update	To update members on the performance of Orbit Housing Industry Association	Jill Wilshaw Jan Osborne	Heather Worton 01473 296428 Heather.worton@babberghmidsuffolk.gov.uk	No	No
CAB65	Cabinet 10/13 September 2018	Quarter One Performance Update	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Glen Horn Derek Davis	Karen Coll 01449 724566 Karen.coll@babberghmidsuffolk.gov.uk	No	No
CAB69	Cabinet 10/13 September 2018	BMS Invest Annual Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of June 2017 to March 2018	Nick Gowrley Nick Ridley	Jonathan Stephenson 01449 724704 Jonathan.stephenson@babberghmidsuffolk.gov.uk	No	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CNL13	Council 25/27 September 2018	BMS Invest Annual Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of June 2017 to March 2018	Nick Gowrley Nick Ridley	Jonathan Stephenson 01449 724704 Jonathan.stephenson@babberghmidsuffolk.gov.uk	N/A	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CNL04	Council 25/27 September 2018	Localism Act 2011 – Appointment of Independent Persons	To approve the appointment of Independent Persons in respect of the Code of Conduct Complaints process.	Nick Gowrley John Ward	Emily Yule 01449 724694 Emily.yule@babberghmidsuffolk.gov.uk	N/A	No
CAB37	Cabinet September/ October 2018	Assets Strategy	To approve the approach set out in the Asset Strategy document	Nick Gowrley Frank Lawrenson	Jill Pearmain 01449 724802 Jill.pearmain@babberghmidsuffolk.gov.uk	No	No




CNL16	Council September/ October 2018	Regeneration Proposal – Former Mid Suffolk District Council Headquarters site, Hurstlea Road, Needham Market	To discuss options and recommendation, for the delivery vehicle for developing the former HQ Sites for housing and retail	Nick Gowrley	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	N/A	No
CAB33	Cabinet September /October 2018	Hamilton Road	To make a decision to review the developmental appraisal and agree the way forward.	Frank Lawrenson	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	Yes	Yes <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CNL17	Council September/ October 2018	Regeneration Proposal – Former Babergh District Council Headquarters site, Corks Lane, Hadleigh	To discuss options and recommendation, for the delivery vehicle for developing the former HQ Sites for housing	Frank Lawrenson	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	N/A	No
CAB60	Cabinet 8/11 October 2018	The Suffolk Waste Partnership Inter Authority Agreement	To discuss and agree the Suffolk Waste Partnership Inter Authority Agreement	Roy Barker (Lead Member) Tina Campbell	Chris Fry 01449 724805 Chris.fry@babberghmidsuffolk.gov.uk	No	No
CAB42	Cabinet 8/11 October 2018	Tree Policy (Public Realm Review) Adoption of Policies and Procedures in relation to the management of Council Owned Trees	To agree a new policy and action plan on the management of Council owned trees, including risk management, tree health and planting programmes.	David Burn Margaret Maybury	Jonathan Free 01449 724859 Jonathan.free@babberghmidsuffolk.gov.uk	No	No
CAB44	Cabinet 8/11 October 2018	Open Space Transfer Policy (Public Realm Review) Agree a New Policy and Procedure with respect to the Council's Adoption and Disposal of Open Space.	To agree new criteria on what open spaces may be adopted through new development. To agree new criteria by which existing land may be transferred into local community and/or third party management.	David Burn Margaret Maybury	Jonathan Free 01449 724859 Jonathan.free@babberghmidsuffolk.gov.uk	No	No

CAB28	Cabinet 8/11 October 2018	Homelessness Prevention Fund Policy	To ensure the Councils are able to fulfil their new statutory obligations under the Homelessness Reduction Act 2017 to prevent homelessness wherever possible.	Jill Wilshaw Jan Osborne	Heather Sparrow 01449 724767 <a href="mailto:Heather.sparrow@baberg
hמידsuffolk.gov.uk">Heather.sparrow@baberg hמידsuffolk.gov.uk	Yes	No
CAB46	Cabinet 5/8 November 2018	Leisure Centre Redevelopment	For comment and agreement	Julie Flatman Margaret Maybury	Chris Fry 01449 724805 <a href="mailto:Chris.fry@baberg
hמידsuffolk.gov.uk">Chris.fry@baberg hמידsuffolk.gov.uk	Yes	No
CAB55	Cabinet 5/8 November 2018	General Fund Financial Monitoring 2018/19 – Quarter 2	To ensure that Members are kept informed of the current budgetary position for both General Fund Revenue and Capital.	John Whitehead Peter Patrick	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@baberg
hמידsuffolk.gov.uk">Melissa.evans@baberg hמידsuffolk.gov.uk	Yes	No
CAB74	Cabinet 5/8 November 2018	HRA Quarterly Monitoring – Quarter 2	To ensure that Members are kept informed of the current budgetary position for both HRA Revenue and Capital.	John Whitehead Peter Patrick	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@baberg
hמידsuffolk.gov.uk">Melissa.evans@baberg hמידsuffolk.gov.uk	Yes	No
CAB47	Cabinet 10/13 December 2018	As at Quarter 2 Performance Update	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Glen Horn Derek Davis	Karen Coll 01449 724566 <a href="mailto:Karen.coll@baberg
hמידsuffolk.gov.uk">Karen.coll@baberg hמידsuffolk.gov.uk	No	No
CAB48	Cabinet 10/13 December 2018	A Review of the First Two Quarters of the Homeless Reduction Act	To review how the Councils have managed the roll out of the Homeless Reduction Act 2017 (HRA 2017)	Jill Wilshaw Jan Osborne	Heather Sparrow 01449 724767 <a href="mailto:Heather.sparrow@baberg
hמידsuffolk.gov.uk">Heather.sparrow@baberg hמידsuffolk.gov.uk	No	No
CAB38	Cabinet 10/13 December 2018	Community Strategy	To adopt and agree.	Julie Flatman Margaret Maybury	Jonathan Free 01449 724859 <a href="mailto:Jonathan.free@baberg
hמידsuffolk.gov.uk">Jonathan.free@baberg hמידsuffolk.gov.uk	No	No

CAB39	Cabinet 10/13 December 2018	Joint Parking Policy	To adopt and agree	David Burn Tina Campbell	Chris Fry 01449 724805 Chris.fry@baberghmidsuffolk.gov.uk	No	No
CAB56	Cabinet 10/13 December 2018	2019/20 Budget Report	To ensure that Members were aware of the progress being made to set the 2019/20 budgets	John Whitehead Peter Patrick	Melissa Evans 01473 296320 Melissa.evans@baberghmidsuffolk.gov.uk	Yes	No
CAB69	Cabinet 10/13 December 2018	Gambling Act 2005 – Statement of Principles Statutory Three-Yearly Revision and Simultaneous Fee Review	To endorse the statutory revision and re-adoption of the Policy and Fees	Gerard Brewster John Ward	Lee Carvell 01449 724685 lee.carvell@baberghmidsuffolk.gov.uk	Yes	No
CAB70	Cabinet 10/13 December 2018	BMS Invest Half Year Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of April 2018 to September 2018	Nick Gowrley Frank Lawrenson	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	No	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CAB71	Cabinet 10/13 December 2018	End of Year Performance	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Glen Horn Derek Davis	Karen Coll 01449 724566 Karen.coll@baberghmidsuffolk.gov.uk	No	No
CNL14	Council 18/20 December 2018	BMS Invest Half Year Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of April 2018 to September 2018	Nick Gowrley Frank Lawrenson	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	N/A	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CNL11	Council 18/20 December 2018	Gambling Act 2005 – Statement of Principles Statutory Three-Yearly Revision and Simultaneous Fee Review	To endorse the statutory revision and re-adoption of the Policy and Fees	Gerard Brewster John Ward	Lee Carvell 01449 724685 lee.carvell@baberghmidsuffolk.gov.uk	N/A	No

CAB57	Cabinet 7/10 January 2019	Draft Joint Medium Term Financial Strategy and 2019/20 Budget	Endorse the draft Joint Medium Term Financial Strategy (MTFS) and Budget proposals, subject to further consideration at the February meeting for recommendation to Council.	John Whitehead Peter Patrick	Melissa Evans 01473 296320 Melissa.evans@babergh midsuffolk.gov.uk	Yes	No
CAB58	Cabinet 4/7 February 2019	Joint Medium Term Financial Strategy and 2019/20 Budget	To ensure that Members approve the budget proposals for 2019/20, Medium Term Financial Strategy and the Council Tax for 2019/20 recommending to Council.	John Whitehead Peter Patrick	Melissa Evans 01473 296320 Melissa.evans@babergh midsuffolk.gov.uk	Yes	No
CNL08	Council 5/8 February 2019	Joint Medium Term Financial Strategy and 2019/20 Budget	To approve the budget proposals for 2019/20, Medium Term Financial Strategy and the Council Tax for 2019/20.	John Whitehead Peter Patrick	Melissa Evans 01473 296320 Melissa.evans@babergh midsuffolk.gov.uk	N/A	No
CAB40	Cabinet 4/7 February 2019	Environment Strategy	To adopt and agree	David Burn Tina Campbell	Chris Fry 01449 724805 Chris.fry@baberghmidsuff olk.gov.uk	No	No
CAB59	Cabinet 4/7 March 2019	General Fund Financial Monitoring 2018/19 – Quarter 3	To ensure that Members are kept informed of the current budgetary position for both General Fund Revenue and Capital.	John Whitehead Peter Patrick	Melissa Evans 01473 296320 Melissa.evans@babergh midsuffolk.gov.uk	Yes	No
CAB75	Cabinet 4/7 March 2019	HRA Quarterly Monitoring – Quarter 3	To ensure that Members are kept informed of the current budgetary position for both HRA Revenue and Capital	John Whitehead Peter Patrick	Melissa Evans 01473 296320 Melissa.evans@babergh midsuffolk.gov.uk	Yes	No

Key:

 Babergh District Council Only  Mid Suffolk District Council Only  Joint – Mid Suffolk and Babergh District Councils

If you have any queries regarding this Forward Plan, please contact Sophie Moy on 01449 724682 or Email: Sophie.moy@baberghmidsuffolk.gov.uk

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer on 01449 724694 or Email: emily.yule@baberghmidsuffolk.gov.uk. Any such representations must be received at least 10 working days before the expected date of the decision.

Arthur Charvonia - Chief Executive