



# **BABERGH DISTRICT COUNCIL**

## **WORK PLAN**

**22 October 2018**

**BABERGH DISTRICT COUNCIL**

<b>COMMITTEE: Babergh Overview and Scrutiny Committee</b>	<b>REPORT NUMBER: Bos/18/13</b>
<b>FROM: N/A</b>	<b>DATE OF MEETING: 22 October 2018</b>
<b>OFFICER: Henriette Holloway Governance Support Officer</b>	<b>KEY DECISION REF NO. None</b>

**WORK PLAN FOR 2018/19**

The table below is a draft of the work plan for the Babergh Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

**19 November 2018 Joint Committee with MSDC at 9.00 am for 9.30am**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
CIL Expenditure Framework	The Joint Member Panel to be part of the Scrutiny Process	Christine Thurlow Professions Lead – Key Sites and Infrastructure	Cllr Nick Ridley  Cllr Glen Horn	JOS/17/118 December 2017
An update on the Homelessness Reduction Act (2017)	Review after the implementation of the Act	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jan Osborne  Cllr Jill Wilshaw	BOS/17/22 20 November 2017
Community Strategy	Report to Cabinet 13 December	Tom Barker – Assistant Director - Communities	Cllr Margaret Maybury  Cllr Julie Flatman	N/A

Joint Parking Policy	Report to Cabinet 13 December	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Tina Campbell  Cllr David Burn	N/A
Waste Strategy	Scrutiny of the outcome of Waste Services Review and possible extension of the Joint Waste Contract, prior of report going to Cabinet 8 Nov.	Chris Fry  Assistant Director – Environment and Commercial Partnerships	Cllr Tina Campbell  Cllr David Burn	JOS/17/8  15 February 2018
Regeneration Proposal – Babergh Site in Corks Land, Hadleigh.	Report on the proposal for the development of the previous Babergh HQ site	Jonathan Stephenson – Strategic Director	Cllr Frank Lawrenson	
Information Bulletin	The Five-year Housing Land Supply  A report to review the recalculation of the Five-year Housing Land Supply	Tom Barker Assistant Director – Planning for Growth  Robert Hobbs Corporate Manager - Strategic Planning		BOS/17/36 19 March 2018  JOS/18/8 – 23 July 2018
Information Bulletin	Review of Representatives on Outside Bodies  To review and update the Councils reps. On outside bodies.	Janice Robinson Corporate Manger – Democratic Services		N/A

## 17 December 2018 at 9.00 am for 9.30am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
BMBS Update	Six months' update	Gavin Fisk Assistant Director – Housing  Justin Wright-Newton Corporate Manager - BMBS	Cllr Jan Osborne	BOS/18/7 18 June 2018
Information Bulletin  Five-year Housing Land Supply –	Half Year update	Tom Barker Assistant Director – Planning for Growth  Robert Hobbs Corporate Manager - Strategic Planning		BOS/17/36 19 March 2018
Information Bulletin  Shared Legal Service	Clarification from the Finance Department for Appendix 2	Emily Yule – Assistant Director – Law and Governance  Katherine Steel – Assistant Director – Corporate Resources		JOS/17/2 18 December 2017 JOS/18/6 23 July 2018
Information Bulletin  Shared Legal Service	Analysis and clarifications of Appendix 3	Emily Yule – Assistant Director – Law and Governance		JOS/17/2 18 December 2017  JOS/18/6 23 July 2018
Information Bulletin  Voids	Information Bulletin -Quarterly Update on Voids	Lee Crowdell Corporate Manger – Tenant Service  Justin Wright-Newton Corporate Manager - BMBS		BOS/18/2 18 June 2018

Information Bulletin	Staff Turnover and Welfare – six months update on the information received in June.	Katherine Steel – Assistant Director – Corporate Resources Anne Conway – Corporate Manager - HR & OD		BOS/18/2 – 18 June 2018
----------------------	---	---	--	-------------------------

**WORK PLAN 2018/19 for Babergh Overview and Scrutiny Committee:**

<b>17 January 2019 -</b>
<b>Budget Report</b>
<b>18 February 2019</b>
<b>11 March 2019 - Joint</b>
<b>Voids – Quarterly Update</b>
<b>15 April 2019</b>
<b>16 May 2019 - Joint</b>

**Topics identified for review by O&S but not currently timetabled:**

**Information Bulletin – Shared Services’ Agreements**

An overview of the Shared Services’ Agreements

**Information Bulletin: Customer Access Activity Update**

An update on the customer activity Information Bulletin presented 18 December 2017 **TBC**

**Information Bulletin: Community Engagement** – update to be provided quarterly (sept 2017) **TBC**

**Community Grants**

Strong and safe communities was asked to report back following a ‘health check’ of the groups receiving grants. (To be an Information Bulletin) **TBC**

**Fuel Poverty**

Reporting back to the Committee on the changes incorporated into the Joint Fuel Poverty Strategy – To consider if further action is needed at this stage, in the light of it being incorporated into a Suffolk-wide strategy

### **CIL**

Update on the outcome from the Joint Overview and Scrutiny Committee 18 December 2018

### **Crime and Disorder Panel meeting**

Required to take place at least once a year, provisionally agreed to take place in **September** of each year

**Void times in Council Properties** – Monthly Information Bulletin

### **Other topics identified:**

- Home ownership review
- The effect of Brexit on employment opportunities in the District
- Retention of Staff
- The Financial Strategy for Babergh District
- Shared Service Agreements
- Shared Revenues Partnership

Authorship:

Henriette Holloway  
Governance Support Officer

Tel: 01449 724681

E-mail: [henriette.holloway@baberghmidsuffolk.gov.uk](mailto:henriette.holloway@baberghmidsuffolk.gov.uk)