

## MID SUFFOLK DISTRICT COUNCIL

<b>TO:</b> Council	<b>REPORT NUMBER:</b> <b>MC/18/45</b>
<b>FROM:</b> The Chair of the Overview and Scrutiny Committee	<b>DATE OF MEETING:</b> 18 March 2019
<b>OFFICER:</b> Henriette Holloway – Acting Senior Governance Support Officer	<b>KEY DECISION REF NO.</b> N/A

### MID SUFFOLK OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT 2018/19

#### 1. PURPOSE OF REPORT

- 1.1 In accordance with the constitution, the Committee must report annually to Council on its work during the last year.

#### 2. OPTIONS CONSIDERED

- 2.1 No other options were considered.

#### 3. RECOMMENDATIONS

- 3.1 That the Mid Suffolk Overview and Scrutiny Committee Annual Report for 2018/19 be noted.
- 3.2 That the Mid Suffolk Overview and Scrutiny Work Plan 2019/20 be approved.

#### REASON FOR DECISION

That the Overview and Scrutiny Committee comply with Constitutional requirements.

#### 4. KEY INFORMATION

- 4.1 The role of the Mid Suffolk Overview and Scrutiny Committee is defined as having the key purposes of:
- Scrutinising the work of external stakeholders and service providers.
  - Holding the Strategy/Executive Committee to account.
  - Being the home of “call in”.
  - Being the home of Member Call for Action.
- 4.2 The Mid Suffolk Overview and Scrutiny Committee has one Chair and meets every month. Mid Suffolk and Babergh District Councils conduct joint Committees when similar topics have been deemed suitable to be scrutinised jointly. The Charing of these committees are alternated between the two Chairs of the Overview and Scrutiny Committees.

## **5. LINKS TO JOINT STRATEGIC PLAN**

5.1 This report itself does not link directly to the Joint Strategic Plan. Links to the delivery of the Joint Strategic Plan are considered in the selection of topics for review.

## **6. FINANCIAL IMPLICATIONS**

6.1 The main financial implications have been the costs of officer time, normal allowances for Members, and Member and officer training costs that are included in the budget.

## **7. LEGAL IMPLICATIONS**

7.1 None

## **8. RISK MANAGEMENT**

8.1 There are no inherent risks associated with this report. The Mid Suffolk Overview and Scrutiny committee takes account of the Council's key risks when determining its work plan and carry out its reviews.

## **9. CONSULTATIONS**

9.1 Members of the Mid Suffolk Overview and Scrutiny Committee have been consulted on an on-going basis on topics to be included in the future work plan.

9.2 The review of the Scrutiny function has involved consultations with a range of members and officers including Scrutiny Members, Leaders and Senior Leadership Team.

## **10. EQUALITY ANALYSIS**

10.1 There are no inherent equality implications within this report.

Equality Impact Assessment (EIA) not required. Equality analysis considerations for individual topics will be included in reports to Mid Suffolk Overview and Scrutiny Committee as the year progresses.

## **11. ENVIRONMENTAL IMPLICATIONS**

11.1 None

## **12. APPENDICES**

Title	Location
(a) Mid Suffolk Overview and Scrutiny Committee Annual Report 2018/19	Attached

## **13. BACKGROUND DOCUMENTS**

13.1 None