

BABERGH DISTRICT COUNCIL

TO: Council	REPORT NUMBER: BC/19/31
FROM: Cabinet Member for Planning	DATE OF MEETING: 21 January 2020
OFFICER: Janice Robinson, Deputy Monitoring Officer	KEY DECISION REF NO. N/A

DECISION TAKEN BY THE CHIEF EXECUTIVE DURING THE PRE-ELECTION PERIOD UNDER DELEGATED POWERS IN ACCORDANCE WITH PART 2 OF THE CONSTITUTION

1. PURPOSE OF REPORT

- 1.1 This report details the decision taken by the Chief Executive in consultation with the Chair of the Council using his delegated powers during the pre-election period.
- 1.2 The Chief Executive is required by the Constitution to report these decisions to the next available Council meeting under Part 2 of the Constitution.

2. RECOMMENDATIONS

- 2.1 That Council notes the decision taken under delegated powers by the Chief Executive to make 'adopt' the Elmsett Neighbourhood Plan during the pre-election period.

REASON FOR DECISION

To enable the Council to meet its statutory obligation under Regulation 18A(1) of the Neighbourhood Planning (General) Regulations 2012 (as amended) by 'making' (adopting) the Elmsett Neighbourhood Plan within the prescribed eight week time limit. The Council Meeting had been cancelled due to the 'pre-election period' for the General Election taking place on 12th December 2019.

Under Part 2 of the Constitution, Delegations to Officers, Paragraph 7.2 (page 68-69), the decision must be reported to the next ordinary meeting of the appropriate Council.

3. KEY INFORMATION

- 3.1 Detailed in Appendix A.

4. LINKS TO THE CORPORATE PLAN

- 4.1 N/A

5. FINANCIAL IMPLICATIONS

Detailed in Appendix A.

6. LEGAL IMPLICATIONS

6.1 To comply with the Councils Constitution.

7. RISK MANAGEMENT

7.1 Key risks are set out below:

Risk Description	Likelihood	Impact	Mitigation Measures
That the Elmsett Neighbourhood Plan is not made (adopted) within the prescribed time limit.	Low	Low	The decision has been made.

8. CONSULTATIONS

8.1 N/A

9. EQUALITY ANALYSIS

9.1 N/A

10. ENVIRONMENTAL IMPLICATIONS

10.1 N/A

11. APPENDICES

Title	Location
(a) BDC-0002 Urgent Action – Elmsett Neighbourhood Plan	Attached

12. BACKGROUND DOCUMENTS

12.1 [Elmsett Neighbourhood Development Plan Final Decision Statement](#)