



# FEES AND CHARGES SCHEDULE 2020/21



## CHARGES SCHEDULE FOR 2020/21

Generally any increase in fees and charges will take effect from 1st April each year. Details of variations from this date, for example, where a fee or charge is governed by statute, are included in this schedule.

The current standard rate of Value Added Tax (VAT) is 20%. The schedules for fees and charges show whether VAT is applicable

### VAT Code Key

|        |                    |
|--------|--------------------|
| VAT    | VAT applicable     |
| NA     | VAT not applicable |
| EXEMPT | VAT exempt         |

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| STATUTORY CHARGES | 2019/20                                   | 2020/21                                   | VAT Status | Notes |
|-------------------|---|---|------------|-------|
|                   | Total Charge inc VAT where applicable (£) | Total Charge inc VAT where applicable (£) |            |       |

## 1.0 LICENSING

### 1.1 CHARGES FOR INSPECTIONS

|   |        |        |         |
|---|--------|--------|---------|
| Food export certificate   | 85.00  | 85.00  | VAT     |
| Destruction of surrendered food certificate   | 138.00 | 142.00 |         |
| - plus £31 per hour or part hour for time spent processing condemnation plus cost of disposal     |        |        | non VAT |
| Sampling private water drinking supplies  | 63.50  | 65.00  |         |
| - per visit, additional fee according to parameters of sample. Please ask for further information |        |        | non VAT |
| Food Hygiene Rating (FHRS) rescore visits   | 102.00 | 105.00 | non VAT |

### 1.2 CHARGES FOR LICENSING

#### Animal Welfare

|   |        |        |         |
|---|--------|--------|---------|
| Dangerous Wild Animal Licence *             | 296.00 | 305.00 | non VAT |
| Zoo licence Application *                   | 504.00 | 520.00 | non VAT |
| Zoo licence - New *<br>(4 year licence)     | 504.00 | 520.00 | non VAT |
| Zoo licence - Renewal *<br>(6 year licence) | 760.00 | 782.00 | non VAT |

\* plus Vets Inspection Fee - recovery of costs

Animal Welfare Licences - please visit the Council's website for further details

<https://www.babergh.gov.uk/business/licensing/dog-breeding-establishments/>

#### Skin Piercing

Registration for skin piercing (tattooing, electrolysis, ear piercing etc)

|  |        |        |         |
|--|--------|--------|---------|
| - for new person or premises                                       | 161.00 | 165.00 | non VAT |
| - for additional practitioners at existing premises                | 114.00 | 117.00 | non VAT |
| - for existing practitioners moving into new unregistered premises | 114.00 | 117.00 | non VAT |

#### **Licensing Act 2003 (Alcohol, Entertainment and Late Night Refreshment)**

|                                  |             |             |
|----------------------------------|-------------|-------------|
| TENS - Temporary Event Notices   | £21 per TEN | £21 per TEN |
| Premises Licences inc annual fee | VARIABLE    | VARIABLE    |
| Club premises inc annual fee     | VARIABLE    | VARIABLE    |
| DPS Variation/Community DPS      | 23.00       | 23.00       |
| Transfer                         | 23.00       | 23.00       |
| Notice of Interest               | 21.00       | 21.00       |
| Copy or replace licence          | 10.50       | 10.50       |
| Personal licences                | 37.00       | 37.00       |

Please contact our Customer Services Team

**0300 1234000**

#### **Street Trading**

### 1.3 SCRAP METAL DEALERS

|                 |        |        |
|-----------------|--------|--------|
| Collector NEW   | 422.00 | 422.00 |
| Collector RENEW | 344.00 | 344.00 |
| Site NEW        | 684.00 | 684.00 |
| Site RENEW      | 606.00 | 606.00 |

### 1.4 LOCAL AUTHORITY POLLUTION PREVENTION & CONTROL (LAPPC)

Please visit the Council's website for further details

<https://www.midsuffolk.gov.uk/environment/environmental-permits/permits/>

non VAT

| STATUTORY CHARGES  | 2019/20   | 2020/21                                   | VAT Status | Notes  |
|--|---|---|------------|--|
|  | Total Charge inc VAT where applicable (£)   | Total Charge inc VAT where applicable (£) |            |  |
| <b>1.5 PRIVATE WATER SUPPLIES</b>                          |   |   |            |  |
| Risk Assessment  | Typical cost<br>£200 - £250   | Typical cost<br>£200 - £250               | non VAT    |  |
| Sampling Investigation Analysis                            | 20.00   | 20.00                                     |            |  |
| <b>2.0 PLANNING</b>  |   |   |            |  |
| <b>2.1 - 2.7 PLANNING</b>                                  |   |   |            |  |
| Please visit the Council's website for further details     | <a href="https://ecab.planningportal.co.uk/uploads/englis_h_application_fees.pdf">https://ecab.planningportal.co.uk/uploads/englis_h_application_fees.pdf</a>   |   | non VAT    |  |
| Please visit the Council's website for further details     | <a href="https://www.midsuffolk.gov.uk/assets/DM-Planning-Uploads/Fees-for-pre-app-web-version2.pdf">https://www.midsuffolk.gov.uk/assets/DM-Planning-Uploads/Fees-for-pre-app-web-version2.pdf</a>               |   |            |  |
| <b>3.0 BUILDING CONTROL</b>                                |   |   |            |  |
| Please visit the Council's website for further details     | <a href="https://www.midsuffolk.gov.uk/building-control/building-regulations/building-regulations-charges/">https://www.midsuffolk.gov.uk/building-control/building-regulations/building-regulations-charges/</a> |   | non VAT    |  |
| Property Name Change - per request                         | 100.00  | 100.00                                    | non VAT    | £100 1 plot, £200 2-5 plots, £300 6-10 Plots, £500 11-20 Plots, £1000 21-50 Plots, £1500 51-100 Plots, 101+ plots £10 per plot + £1500 |
| New developments - Street naming and numbering             | Various   | Various                                   | non VAT    |  |
| <b>4.0 LAND CHARGES</b>                                    |   |   |            |  |
| Please visit the Council's website for further details     | <a href="https://www.midsuffolk.gov.uk/planning/land-charges/">https://www.midsuffolk.gov.uk/planning/land-charges/</a>   |   | VAT        |  |
| <b>5.0 GREEN ENVIRONMENT</b>                               |   |   |            |  |
| <b>5.1 DOG CONTROL</b>                                     |   |   |            |  |
| Statutory penalty, see Discretionary charges for Admin fee | 25.00   | 25.00                                     | non VAT    |  |
| Please visit the Council's website for further details     | <a href="https://www.babergh.gov.uk/environment/dog-control/lost-and-found/">https://www.babergh.gov.uk/environment/dog-control/lost-and-found/</a>   |   |            |  |
| <b>5.2 BINS</b>  |   |   |            |  |
| Litter Bins  | 35.00   | 35.00                                     |            | per annum - charges made to Town and Parish Councils   |
| Dog Bins   | 41.00   | 42.23                                     |            |  |
| <b>5.3 ABANDONED VEHICLES</b>                              |   |   |            |  |
| Please visit the Council's website for further details     | <a href="http://www.legislation.gov.uk/uksi/2008/2095/regulation/4/made">http://www.legislation.gov.uk/uksi/2008/2095/regulation/4/made</a>   |   |            | Removal, storage and disposal costs depends on size and vehicle load   |
| Please visit the Council's website for further details     | <a href="https://www.babergh.gov.uk/assets/Environment/abandonedvehicles.pdf">https://www.babergh.gov.uk/assets/Environment/abandonedvehicles.pdf</a>   |   |            |  |
| <b>6.0 RESOURCES</b>                                       |   |   |            |  |
| <b>6.1 SALE OF ELECTORAL ROLL</b>                          |   |   |            |  |
| Copies of full register for entitled access only           | 141.50  | 141.50                                    |            |  |
| Monthly Updates  | 193.50  | 193.50                                    |            | Up to nine sets for entitled parties   |
| General Public copy of edited register                     | 74.00   | 74.00                                     |            |  |

| DISCRETIONARY CHARGES | 2019/20                                   | 2020/21                                   | VAT Status | Notes |
|-----------------------|---|---|------------|-------|
|                       | Total Charge inc VAT where applicable (£) | Total Charge inc VAT where applicable (£) |            |       |

## 1.0 COMMUNITY HEALTH

### 1.1 FOOD HYGIENE

|   |   |  |         |  |
|---|---|--|---------|--|
| Food hygiene courses - please visit the Council's website |   |  | non VAT |  |
| Nutrition courses - please visit the Council's website    | <a href="https://www.babergh.gov.uk/business/food-safety/food-safety-training/">https://www.babergh.gov.uk/business/food-safety/food-safety-training/</a> |  | non VAT |  |

### 1.2 HACKNEY CARRIAGE/PRIVATE HIRE VEHICLES CHARGES

#### Taxi & Private Hire - Drivers, Vehicles and Operators

|  |                          |                          |  |  |
|--|--------------------------|--------------------------|--|--|
| Hackney Carriage New                         | 344.50                   | 344.50                   |  |  |
| Hackney Carriage Renewal                     | 344.50                   | 344.50                   |  |  |
| Hackney Carriage Change                      | VARIABLE                 | VARIABLE                 |  |  |
| Private Hire Vehicle New                     | 319.50                   | 319.50                   |  |  |
| Private Hire Vehicle Renewal                 | 319.50                   | 319.50                   |  |  |
| Private Hire Vehicle Change                  | VARIABLE                 | VARIABLE                 |  |  |
| Combined HC/PHV Driver New                   | 153.50                   | 153.50                   |  |  |
| Combined HC/PHV Driver Renew                 | 104.50                   | 104.50                   |  |  |
| Operator Licence New                         | VARIABLE                 | VARIABLE                 |  | (Price ranges from £137.50 to £430.00) |
| Operator Licence Renewal                     | VARIABLE                 | VARIABLE                 |  |  |
| Vehicle Plate (cost if lost etc)             | £22 (rear) £8 (interior) | £22 (rear) £8 (interior) |  |  |
| Vehicle Plate Bracket                        | 20.00                    | 20.00                    |  |  |
| Transfer of Vehicle Licence                  | 45.00                    | 45.00                    |  |  |
| Vehicle Change from PHV to HC                | 45.00                    | 45.00                    |  |  |
| Vehicle Change from HC to PHV                | 45.00                    | 45.00                    |  | Plus test fee, if appropriate          |
| Temporary Vehicles HC                        | £124 to £197             | £124 to £197             |  |  |
| Temporary Vehicles PHV                       | £121 to £192             | £121 to £192             |  |  |
| Change of Name                               | 15.00                    | 15.00                    |  |  |
| Change of Address                            | 15.00                    | 15.00                    |  |  |
| Replacement licence Paper/Badge of Drivers   |                          |                          |  |  |
| Licence or Paper/Interior Licence of Vehicle | 12.00                    | 12.00                    |  |  |
| Drivers Knowledge Test                       | 20.00                    | 20.00                    |  |  |
| Drivers Knowledge Test (Re-Test)             | 20.00                    | 20.00                    |  |  |
| Licence reissued after suspension            | 15.00                    | 15.00                    |  |  |
| HC Fare Tariff Card                          | 5.00                     | 5.00                     |  |  |
| HC Meter Calibration Check                   | 25.00                    | 25.00                    |  |  |

### 1.3 PREMISES LICENCES (GAMBLING ACT 2005)

#### Small Lotteries (part of Gambling Act 2005)

|                 |       |       |  |
|-----------------|-------|-------|--|
| Lottery NEW     | 40.00 | 40.00 |  |
| Lottery RENEWAL | 20.00 | 20.00 |  |

#### Gambling premises & permits

|                               |          |          |  |
|-------------------------------|----------|----------|--|
| Betting shop NEW              | 3,000.00 | 3,000.00 |  |
| Betting shop RENEWAL          | 600.00   | 600.00   |  |
| Notification of 2 machines    | 50.00    | 50.00    |  |
| Alcohol Premises GMP          | 150.00   | 150.00   |  |
| Club Machine or Gaming Permit | 200.00   | 200.00   |  |

## 2.0 COMMUNITY ACCESS

### 2.1 CAR PARKING

Car Parking Charges - please visit the Council's website for further details <https://www.babergh.gov.uk/communities/parking/mid-suffolk-car-and-lorry-parks/>

Permits £80 for 3 months or £300 for 12 months

## 3.0 HOUSING

### 3.1 HOUSES OF MULTIPLE OCCUPATION LICENCES

|              |        |        |  |
|--------------|--------|--------|--|
| License cost | 551.00 | 551.00 |  |
|--------------|--------|--------|--|

| <b>DISCRETIONARY CHARGES</b>                                     | <b>2019/20</b>  | <b>2020/21</b>                                   | <b>VAT Status</b> | <b>Notes</b>   |
|--|---|--|-------------------|--|
|  | <b>Total Charge inc VAT where applicable (£)</b>  | <b>Total Charge inc VAT where applicable (£)</b> |                   |  |
| <b>3.2 AMENITY CHARGES FOR BED &amp; BREAKFAST ACCOMMODATION</b> |   |  |                   |  |
| B&B rate   | £10 per week  | £10 per week                                     |                   |  |
| <b>3.3 MOBILE HOME FEE POLICY</b>                                |   |  |                   |  |
| Please visit the Council's website for further details           | <a href="https://www.babergh.gov.uk/assets/Business/Park-homes-and-caravans-licensing/Mobile-Homes-Fee-Policy.pdf">https://www.babergh.gov.uk/assets/Business/Park-homes-and-caravans-licensing/Mobile-Homes-Fee-Policy.pdf</a> |  |                   |  |
| <b>4.0 GREEN ENVIRONMENT</b>                                     |   |  |                   |  |
| <b>4.1 HOUSEHOLD WASTE</b>                                       |   |  |                   |  |
| Bulky Item Collections   | 40.50   | 42.50  | Exempt            | Up to five items or 10 bags of household refuse/garden waste   |
| Garden Waste Collection  | 55.00   | 57.50  | Exempt            | Annual Charge  |
| Garden Waste Renew   | 50.00   | 52.50  | Exempt            |  |
| Hazardous Waste Collection (25 wkg days)                         | 47.62   | 48.16  |                   | DIY products such as varnishes, Flammable liquids, Garden chemicals or pesticides, Household cleaning products and chemicals, Motoring products such as antifreeze, Poisons such as rat or mouse |
| Hazardous Waste Collection (10 wkg days)                         |   | 55.49  |                   |  |
| Bonded Asbestos Collection (25 wkg days)                         | 79.27   | 80.17  |                   | Up to 50kgs  |
| Bonded Asbestos Collection (10 wkg days)                         |   | 87.50  |                   |  |
| Larger Bins  | 33.50   | 33.50  | Exempt            | If entitled to a larger bin, refuse bin charge. Recycling bin no charge  |
| Replacement Missing Bins   | 33.50   | 33.50  | Exempt            | Refuse bin, no charge for recycling bin  |
| Additional Waste Sacks   | 0.10  | 0.10   | Standard          | Clear recycling sacks per sack   |
| Additional Waste Sacks   | 0.67  | 0.67   | Standard          | Orange refuse sacks per sack   |
| Additional Waste Sacks   | 1.05  | 1.05   | Standard          | Green garden waste per sack  |
| Business Waste Services  | QUOTED PRICE  | QUOTED PRICE                                     | Exempt            | Contact Waste department   |
| Medical And Clinical Collections                                 | FREE  | FREE   | N/a               | Free service   |
| New Set Of Bins  | 55.50   | 58.50  | Exempt            | Newly built properties - this cost covers refuse and recycling bin   |
| <b>4.2 DOG CONTROL</b>   |   |  |                   |  |
| Please visit the Council's website for further details           | <a href="https://www.babergh.gov.uk/environment/dog-control/lost-and-found/">https://www.babergh.gov.uk/environment/dog-control/lost-and-found/</a>   |  |                   | Fee depends on whether dog has ID and if it is a repeat offence  |
| <b>4.3 HIGH HEDGES</b>   |   |  |                   |  |
| High Hedges  | 350.00  | 350.00   | non VAT           | High Hedge Report  |
| <b>5.0 PLANNING</b>  |   |  |                   |  |
| <b>5.1 - 5.3 Please see links below:</b>                         |   |  |                   |  |
| Please visit the Council's website for further details           | <a href="https://www.midsuffolk.gov.uk/assets/DM-Planning-Uploads/Fees-for-pre-app-web-version2.pdf">https://www.midsuffolk.gov.uk/assets/DM-Planning-Uploads/Fees-for-pre-app-web-version2.pdf</a>                             |  | VAT               |  |
| Copies of Microfiche from Storetec                               | £15 inc VAT   | £15 inc VAT                                      | VAT               |  |
| <b>5.4 PUBLIC PATH ORDERS</b>                                    |   |  |                   |  |
| Please visit the Council's website for further details           | <a href="https://www.babergh.gov.uk/environment/public-rights-of-way/">https://www.babergh.gov.uk/environment/public-rights-of-way/</a>   |  |                   | £55 per hour . Application fees £360.  |
| <b>6.0 BUILDING CONTROL</b>                                      |   |  |                   |  |
| Please visit the Council's website for further details           | <a href="https://www.babergh.gov.uk/building-control/building-regulations/building-regulations-charges/">https://www.babergh.gov.uk/building-control/building-regulations/building-regulations-charges/</a>                     |  | VAT               |  |

| <u>LEVY CHARGES</u> | 2018/19                                   | 2019/20                                   | VAT Status | Notes |
|---------------------|---|---|------------|-------|
|                     | Total Charge inc VAT where applicable (£) | Total Charge inc VAT where applicable (£) |            |       |

**1.0 LEVIES**

**1.1 CIL**

Please visit the Council's website for further details

<https://www.midsuffolk.gov.uk/assets/CIL-and-S106-Documents/MSDC-Charging-Schedule-11-Apr-2016.docx.pdf>