

Appendix A

Babergh Overview and Scrutiny Committee Work Plan 2020/21

TOPIC	PURPOSE	LEAD OFFICER	CABINET MEMBER	PREVIOUSLY PRESENTED TO COMMITTEE
19 October 2020 - CANCELLED				
23 November 2020 - JOINT				
Representatives on Outside Bodies	A review of the Representatives on Outside Bodies and an update on the work undertaken	Corporate Manager – Democratic Services Senior Governance Support Officer		
14 December 2020 - JOINT				
Planning Enforcement - Review of Service Transformation work	Following the Scrutiny in February 2020 Members	Chief Planning Officer	Cabinet Members for Planning	20 February 2020 JOS/19/25
18 January 2021				
Draft General Fund (GF) 2021/22 and Four-year Outlook	Scrutiny of the GF Budget for 2021/2022	Assistant Director – Corporate Resources Corporate Manager – Finance	The Leaders Cabinet Members for Finance	BDC 21 January 2020
Draft Housing Revenue Account (HRA) and Four -year Outlook	Scrutiny of the HRA Budget and Business Plan	Assistant Director – Corporate Resources Corporate Manager – Finance	The Leaders Cabinet Members for Finance	BDC 21 January 2020
22 February 2021				
Annual Review of Local Citizens Advice	Scrutiny of the funding arrangements for the Citizens Advice	Assistant Director – Sustainable Communities	Cabinet Members for Communities	
Public Realm	A review of Management of public open space secured in relation to planning	Assistant Director – Environment and Commercial Partnerships	Cabinet Members for Environment and Commercial Partnerships	

22 March 2021				
Crime and Disorder Panel meeting	The Committee conduct a scrutiny review of the SWSCP to fulfil the Councils Statutory requirements	Assistant Director – Sustainable Communities Community Safety Professional Lead - Communities	BDC Cabinet Member for Communities MSDC Cabinet Member for Housing and Communities	8 January 2020 – JOS/19/20
19 April 2021				
24 May 2021				
Review of the Overview and Scrutiny Committee 2020/21	Review of the work conducted throughout 2020/21 – Lessons learnt, improvements and achievements	Corporate Manager – Democratic Services Senior Governance Support Officer		

Topics identified for review but not currently timetabled:

Underspend of Grants for bringing empty homes back into to use

A report to be brought to Committee for the effect of the underspending off grants for bringing empty homes back into use – **To be reviewed by the Chair in February/March 2021**

Crime and Disorder Panel meeting

Required to take place at least once a year, provisionally agreed to take place in **March 2021**

Customer Service Update July 2021 – an Information Bulletin brought to Committee as a result of the presentation update on 20 July 2020, to include a general update but focusing on Face to Face customer services performance.

Improving Access to the Private Rented Sector - Chairs to discuss the timing for bringing this to Committee

Other topics identified:

- Home ownership review