

BABERGH DISTRICT COUNCIL

Minutes of the meeting of the **BABERGH CABINET** held as a Virtual Meeting on Monday, 7 September 2020 at 2:30pm

PRESENT:

Councillor: John Ward (Chair)

Councillors: Jan Osborne
David Busby
Elisabeth Malvisi
Clive Arthey
Michael Holt
Lee Parker

In attendance:

Councillor(s): Alastair McCraw

Officers: Chief Executive (AC)
Assistant Director – Corporate Resources (KS)
Assistant Director – Housing (GF)
Assistant Director – Environment and Commercial Partnerships (CC)
Assistant Director – Customer Services (SW)
Deputy Monitoring Officer (JR)
Governance Officer (CP)

276 APOLOGIES FOR ABSENCE

There were no apologies for absence.

277 DECLARATION OF INTERESTS BY COUNCILLORS

There were no declarations of interest declared.

278 BCA/19/58 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 06 JULY 2020 AT 09:00AM

It was **RESOLVED:-**

That the minutes of the meeting held on 06 July 2020 at 09:00am be signed as a true record.

279 BCA/19/59 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 06 JULY 2020 AT 2:30PM

It was **RESOLVED:-**

That the minutes of the meeting held on 06 July 2020 at 2:30pm be signed as a

true record.

280 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME

There were no petitions received.

281 QUESTIONS BY COUNCILLORS

There were no questions received.

282 MATTERS REFERRED BY THE OVERVIEW AND SCRUTINY OR JOINT AUDIT AND STANDARDS COMMITTEES

There were no matters referred.

283 FORTHCOMING DECISIONS LIST

The Forthcoming Decisions List was noted.

284 BCA/19/60 GENERAL FUND FINANCIAL MONITORING 2020/21 - QUARTER 1

The Cabinet Member for Finance presented the report and highlighted the impact of the Covid-19 outbreak on the Councils finances. Councillor Ward thanked the Finance team for their work.

The recommendations in the report were moved by Councillor Ward and seconded by Councillor Osborne.

Following a question regarding the Disabled Facilities Grant, the Assistant Director for Housing confirmed that a report would be presented to Cabinet in October regarding expiry of the current service contract and proposed future plans.

In response to a question the Chief Executive confirmed that the staff vacancies detailed in the report were from a number of departments within the Authority.

Following a query from Councillor McCraw, Councillor Ward provided details of the Government Grants figures.

By a unanimous vote

It was RESOLVED:-

1.1 That, subject to any further budget variations that arise during the rest of the financial year, the surplus position of £62k, be referred to in section 6.6 and 6.7 of the report, be noted;

1.2 The revised 2020/21 Capital Programme referred to in Appendix D and section 6.19 of the report be noted.

Reason for Decision: To ensure that Members are kept informed of the current

budgetary position for both General Fund Revenue and Capital.

285 BCA/19/61 HOUSING REVENUE ACCOUNT (HRA) FINANCIAL MONITORING 2020/21 - QUARTER 1

The Cabinet Member for Finance introduced the report and moved the recommendations.

Councillor Osborne seconded the recommendations and commented on the work undertaken by the Housing Team.

In response to a question regarding the increasing number of Universal Credit Claimants, the Assistant Director for Housing advised that Officers work with the Department of Work and Pensions, and a new County wide group was being established to provide additional support to individuals where required.

By a unanimous vote

It was RESOLVED:-

- 1.1 That subject to any further budget variations that arise during the rest of the financial year, the shortfall in funds of £17k, referred to in section 6.3 of the report, be noted.**
- 1.2 The 2020/21 Capital Programme referred to in Appendix A and section 6.13 of the report be noted.**

Reason for Decision: To ensure that Members are kept informed of the current budgetary position for both the HRA Revenue Accounts and Capital Budgets.

286 QUARTER 1 PERFORMANCE OUTCOME

The Cabinet Member for Customers, Digital Transformation and Improvement advised Members that this was the first publication of the Performance Outcome Report in a revised format, and included the period covering the Covid-19 pandemic.

The Assistant Director for Customer Services provided Members with the Performance Outcome Reporting presentation, which was grouped around the Councils' six strategic priorities.

Following a question from Councillor Arthey, the Assistant Director for Customer Services confirmed that future reports would provide more clarity regarding whether figures contained in the presentation related to both Councils.

In response to a question, Members were advised by the Assistant Director for Customer Services that additional information relating to operational measures for individual departments was available via Connect.

Councillor McCraw commented that this data should be available to members of the public as well as internally. The Assistant Director for Customer Services advised that plans were in place for this detail to be made available publicly in the future.

The Assistant Director for Environment and Commercial Partnerships responded to a question regarding the mileage figures in the presentation and confirmed that the figures included Councillor mileage.

287 BCA/19/62 COMMUNITY INFRASTRUCTURE LEVY (CIL) - CIL EXPENDITURE PROGRAMME SEPTEMBER 2020

The Cabinet Member for Planning introduced report BCa/19/62 and moved the recommendations. Councillor Ward seconded the recommendations in the report.

By a unanimous vote

It was RESOLVED:-

- 1.1 That the CIL Expenditure Programme (September 2020) and accompanying technical assessment of the CIL Bids -B20-01 and B20-02 (forming Appendices A and B of the report) be approved. This include decisions on valid Bids approved and noted by Cabinet as follows: -

Decision for Cabinet to note: Ringfenced funds for Hadleigh only

CIL Bid, Location and Infrastructure Proposed	Amount of CIL Bid and total cost of the Infrastructure	Cabinet Decision
B20-01 HADLEIGH	Amount of CIL Bid £3526 Total costs £3526	Recommendation to Cabinet to note delegated decision on CIL Bid B20-01 for £3526 (from Ringfenced Fund – Hadleigh only)

Decisions for Cabinet to note: Local Infrastructure Fund

CIL Bid, Location and Infrastructure Proposed	Amount of CIL Bid and total cost of the Infrastructure	Cabinet Decision
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B20-02 HOLBROOK	Amount of CIL Bid	Recommendation to Cabinet to note delegated decision on CIL Bid B20-02 for £9,900 from Local Infrastructure Fund
	£9,900	
	Total costs	
	£13,210	

- 1.3 That Cabinet noted and endorsed the CIL Expenditure Programme which included the position in respect of approved CIL Bids from Rounds 1, 2, 3, 4 and 5.

Reason for Decision: Community Infrastructure Levy (CIL) monies have been collected since the implementation of CIL on the 11th April 2016. The CIL Expenditure Framework originally adopted in April 2018 and reviewed with amendments adopted on the 18th March 2019 and with further amendments on the 20th April 2020 requires the production of a CIL Expenditure Programme for each District which contains decisions for Cabinet to make or note on CIL Bids for CIL expenditure. These decisions relating to the expenditure of CIL monies form one of the ways in which necessary infrastructure supporting growth is delivered.

The business of the meeting was concluded at 4.25 pm.

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Chair