

BABERGH DISTRICT COUNCIL

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| From: Ben Staines, Project and Research Officer | Report Number: BOS/17/7 |
| To: Babergh Overview and Scrutiny Committee | Date of meeting: 24 July 2017 |

DRAFT FORWARD PLAN FOR 2017/2018

The table below is a draft of the forward plan for the Babergh Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny. It could also be revised to take account of items previously scrutinised by the Joint Scrutiny Committee and being reviewed at this meeting.

The Council's Constitution also stipulates that the Overview and Scrutiny Committee discharges the function of the Crime and Disorder Committee. The Crime and Disorder Committee is required by legislation to meet at least once every 12 months. The Overview and Scrutiny Committee does not need to arrange a separate meeting to discharge the function of the Crime and Disorder Committee but, as just noted, does need to plan to include this on the agenda for least one meeting every 12 months.

Date of Committee – 24 July 2017

| Topic | Purpose | Lead Officer | Joint Strategic plan reference |
|--|---|--|--|
| Scoping review of Homelessness/Bed and Breakfast service | To scope the area and identify how Overview and Scrutiny (O&S) could add value to the process | Corporate Manager – Homeless Prevention and Older Persons | Make best use of our existing Housing assets |
| Scoping a review of voids | To scope the area and identify how Overview and Scrutiny (O&S) could add value to the process | Sue Lister – Corporate Manager Housing Options Justin Wright-Newton – Corporate Manager Babergh and Mid Suffolk Building Services | Make best use of our existing Housing assets |

Date of Committee – 21 August 2017

| Topic | Purpose | Lead Officer | Joint Strategic plan reference |
|--|----------------|---------------------|--|
| Review of Homelessness/Bed and Breakfast service | | | Make best use of our existing Housing assets |

Date of Committee – 18 September 2017

| Topic | Purpose | Lead Officer | Joint Strategic plan reference |
|-----------------|--|--|--|
| Review of voids | To review the area and identify how Overview and Scrutiny (O&S) could add value to the process | Sue Lister – Corporate Manager Housing Options Justin Wright-Newton – Corporate Manager Babergh and Mid Suffolk Building Services | Make best use of our existing Housing assets |

Date of Committee – 23 October 2017

| Topic | Purpose | Lead Officer | Joint Strategic plan reference |
|----------------------|--|---|---|
| Neighbourhood plans | The Corporate Manager – Community Planning and Heritage was asked to report back on progress on the recommendations made by the Joint Scrutiny Committee in April 2017 | Corporate Manager – Community Planning and Heritage | Communities engaged as early as possible - community led planning |
| Community Engagement | Senior leadership team were asked to report back regarding the recommendations from the Joint Scrutiny Committee in April 2017 | Mike Evans – Strategic Director | Provide insight of growth benefits to Communities and Communities embrace new homes growth |

Date of Committee – 20 November 2017

| Topic | Purpose | Lead Officer | Joint Strategic plan reference |
|--------------|--|---|---------------------------------------|
| CIL | Review of the impact and delivery of the CIL regime for Infrastructure | Corporate Manager – Strategic Planning | Agree where growth goes |

Date of Committee – 18 December 2017

| Topic | Purpose | Lead Officer | Joint Strategic plan reference |
|--------------|----------------|---------------------|---------------------------------------|
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Date of Committee – 22 January 2018

| Topic | Purpose | Lead Officer | Joint Strategic plan reference |
|---|--|--|---------------------------------------|
| Draft Joint Medium Term Financial Strategy and 2017/18 Budget | To scrutinise the papers before final presentation to Full Council and to make any suggestions of changes felt appropriate | Assistant Director – Corporate Resources | Financially Sustainable Councils |

Topics identified for review by O&S but not currently timetabled:

Babergh and Mid Suffolk Building Services.

Plan for this to be reviewed 12 months after the implementation of the services, in April 2018.

Community Infrastructure Levy (CIL).

It was planned for CIL to be reviewed 12 months after it was implemented. This would have been April 2017 but advice from officers was that very little had been collected in the 1st year.

Home Ownership Review.

This was on the forthcoming decisions List for July 2017 but has been deferred for consideration in August 2017.

Costs of the move to Endeavour House

This was resolved to be considered 3 months after the move has been completed.

Pre-application planning process

To be scoped three months after introduction for review after six months (probably in October 2017 and January 2018).

Authorship:

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