



Andrew Hunkin
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TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

20 July 2015

Dear Sir/Madam

A Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Tuesday, 28 July 2015 at 5.30 p.m.**

For those wishing to attend, prayers will be said at 5.25 p.m. prior to the commencement of the Council meeting.

Yours faithfully

Andrew Hunkin
Strategic Director (Corporate)

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Strategic Director (Corporate): Andrew Hunkin
Head of Corporate Organisation: Peter Quirk, **Head of Corporate Resources:** Katherine Steel
Chief Finance Officer (S151): Katherine Steel, **Monitoring Officer:** Lindsay Barker

PART I**1 PUBLIC PARTICIPATION SESSION**

Members of the public are able to ask a question or make a statement during this item – please refer to the ‘Guide to the Procedure’ – copy available on request.

Prior written notice of the intention to speak must be given to the Monitoring Officer by no later than 5.00 p.m. on Thursday, 23 July 2015 (two clear working days before the meeting).

2 MINUTES

To confirm and sign the minutes of the Annual meeting held on [19 May 2015](#) as a correct record (copy attached).

3 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

4 APOLOGIES FOR ABSENCE

To receive apologies for absence.

5 ANNOUNCEMENTS FROM THE CHAIRMAN AND / OR LEADER

[Paper R27](#)

In addition to any announcements made at the meeting, please see Paper R27 attached, detailing events attended by the Chairman and Vice-Chairman.

6 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 14

In accordance with Council Procedure Rules, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

7 RECOMMENDATIONS AND REPORTS FROM COMMITTEES**(a) Approval of Tenancy Agreement (Strategy Committee 4 June 2015)**

[Paper R28](#)

The Corporate Manager – Tenant Services submitted [Paper R11](#) providing a summary of the work undertaken to introduce a revised Tenancy Agreement and asking Members to recommend approval of the new Tenancy Agreement to full Council.

Paper R28 (attached) sets out the information contained in Paper R11, with minor corrections, and includes an amended version of Appendix A, showing tracked changes.

RECOMMENDED

That the revised Tenancy Agreement for Babergh District Council, attached as Appendix A to Paper R28, be approved.

- (b) Capital Investment Strategy (Joint Audit and Standards Committee 15 June 2015 and Strategy Committee 9 July 2015)

Papers
JAC54
and
R17
previously
circulated

Members had before them Paper JAC54 (previously considered by the Joint Committee) together with Paper R17 which contained additional information regarding the various options and the rationale for the proposal to amend the Treasury Management Strategy.

Prior to the day of the meeting, additional information supplied by Arlingclose Limited* was circulated to Strategy Committee members, who were advised that the information was identified as not for disclosure to third parties and was therefore confidential by virtue of Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972. Any discussion or questions on this element would therefore need to take place after the exclusion of public and press. In the event, this was not necessary.

Jennie Jenkins, Finance and Resources Portfolio Holder, introduced this item and Katherine Steel, Head of Corporate Resources confirmed that as the Council's Section 151 Officer, she was comfortable with the recommendation to Strategy Committee. She also answered questions from Members about the use of the Council's reserves to reduce the cost of borrowing, and the operation of the Public Works Loan Board, CCLA Property Fund and Funding Circle. Members were aware that the Joint Committee had resolved to note the Capital Investment Strategy approach and its impact in the short and medium/long term (Paper JAC54 – recommendation 2.1 refers).

RECOMMENDED

That the 2015/16 Treasury Management Strategy be amended as outlined in paragraph 9.31 of Paper JAC54.

*Note:-

Paper
R17(A)

The confidential information referred to above is attached for Members as Paper R17(A).

In the event that Members wish to discuss, or ask questions about, the contents of Paper R17(A) it will be necessary to pass the following resolution to exclude the public (which term includes the press):-

That, pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information as indicated against the item.

8 QUESTIONS FROM THE PUBLIC

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rule No. 15.

9 QUESTIONS FROM MEMBERS

The Chairman of the Council, the Chairmen of Committees and Sub-Committees and Lead Members to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District of which due notice has been given in accordance with Council Procedure Rule No. 16.4 (a) and (b).

10 DESIGNATION OF THE MONITORING OFFICER ROLE

[Paper R29](#)

Report by the Head of Corporate Organisation attached.

11 RECOMMENDATIONS ON CONSTITUTIONAL CHANGE – CHARTER ON PUBLIC SPEAKING

[Paper R30](#)

Report by the Corporate Manager – Governance attached.

12 APPOINTMENT TO OUTSIDE BODIES 2015/2016

[Paper R31](#)

Report by the Head of Corporate Organisation attached.

13 THE LOCAL AUTHORITIES (STANDING ORDERS) (ENGLAND) (AMENDMENT) REGULATIONS 2015

[Paper R32](#)

Report by the Monitoring Officer attached.

14 PORTFOLIO HOLDERS

To consider changes to the appointments made at the Annual Meeting.

ITEM

BUSINESS

- 15 APPOINTMENT OF MEMBERS TO JOINT GYPSY AND TRAVELLER STEERING GROUP
- To appoint Members to serve on the Group.
- 16 APPOINTMENT OF SUBSTITUTE MEMBERS TO SHARED REVENUES PARTNERSHIP
- The names of two proposed substitutes will be reported at the meeting.
- 17 CONSERVATIVE GROUP CHANGES TO COMMITTEE MEMBERSHIPS
- Regulatory/Licensing Act 2003 Committee
- Margaret Maybury and Tom Burrows to replace Jan Osborne and Stephen Williams.
- Joint Appointments Panel
- Simon Barrett and Jennie Jenkins to replace Margaret Maybury and Tom Burrows.
- 18 COMMENCEMENT TIMES OF FUTURE MEETINGS
- To agree commencement times of future Council meetings.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at committee.services@baberghmidsuffolk.gov.uk